

Section 4: Cover Letter and Declaration on Honour on Exclusion Criteria and Absence of Conflict of Interest

[Please remove this text after reviewing: The following cover letter must be on the official letter head of the bidder, signed, and stamped by a representative authorized to sign on behalf of the of the bidder.]

To: Kosovo Women's Network
Kadri Gjata st., 1st Floor, No. 8, 10000 Pristina, Kosova

Subject: Request for Quotation – Meeting Room, Catering, and Accommodation

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced Invitation to Tender (ITT). Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced ITT. We further certify that the below-named firm, as well as the firm's principal officers and all commodities and services offered in response to this ITT, are eligible to participate in this procurement under the terms of this solicitation and under European Union (EU) regulations.

Further, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any KWN staff or board members.
- We have no close, familial, or financial relationships with any other offerors submitting a bid in response to the above-referenced ITT.
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our proposal and all supporting documentation is authentic and accurate.
- We understand and agree to KWN prohibitions against fraud, bribery, and kickbacks.
- We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against our firm or any of its owners, managers, or employees that could impair our operations in the foreseeable future.
- We, including our current owner(s), manager(s) and employees, have not been convicted of an offence concerning professional conduct by a judgment of a competent authority of an EU Member State which has the force of res judicata.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____

Company Name: _____

Company Address: _____